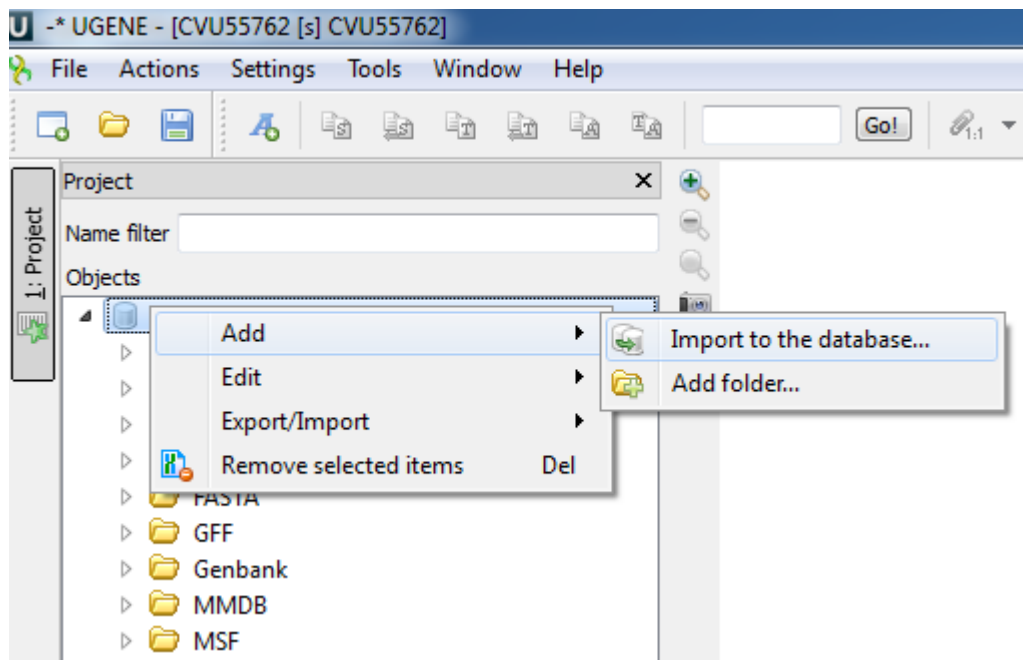
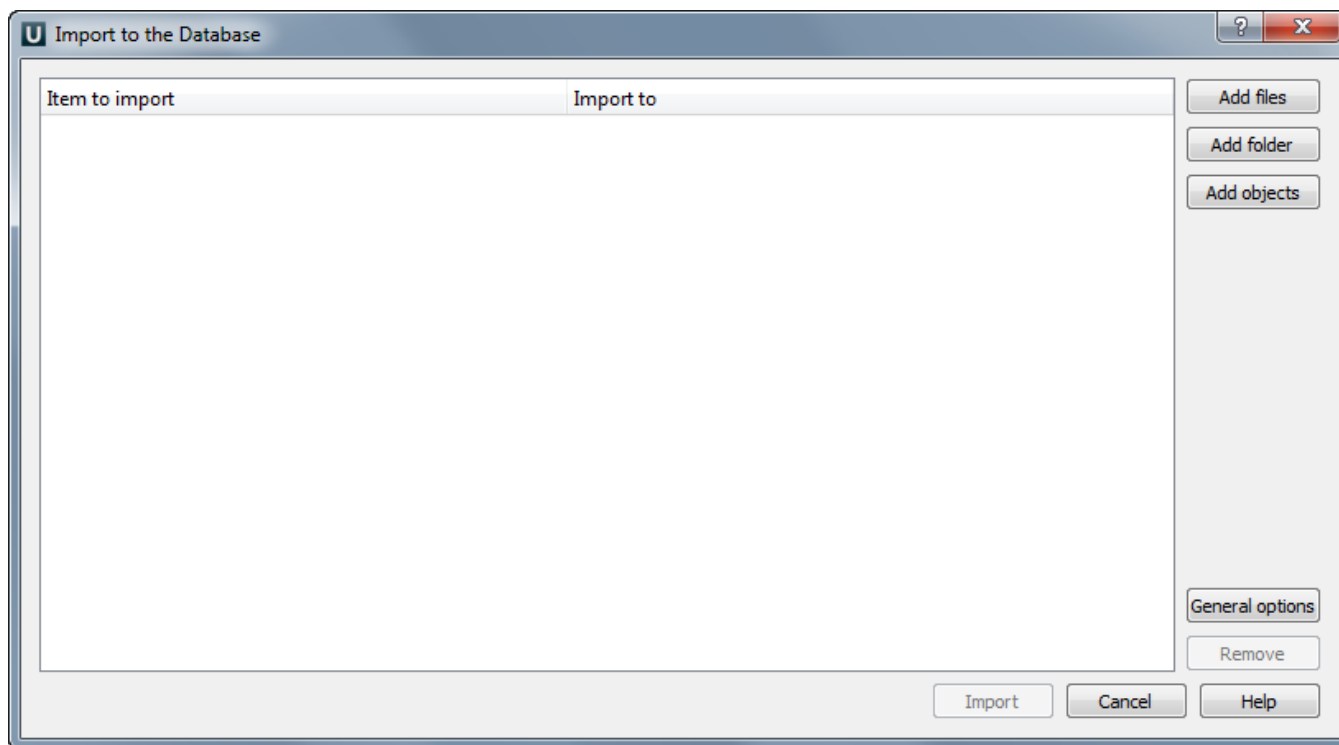


Adding Data to the Database

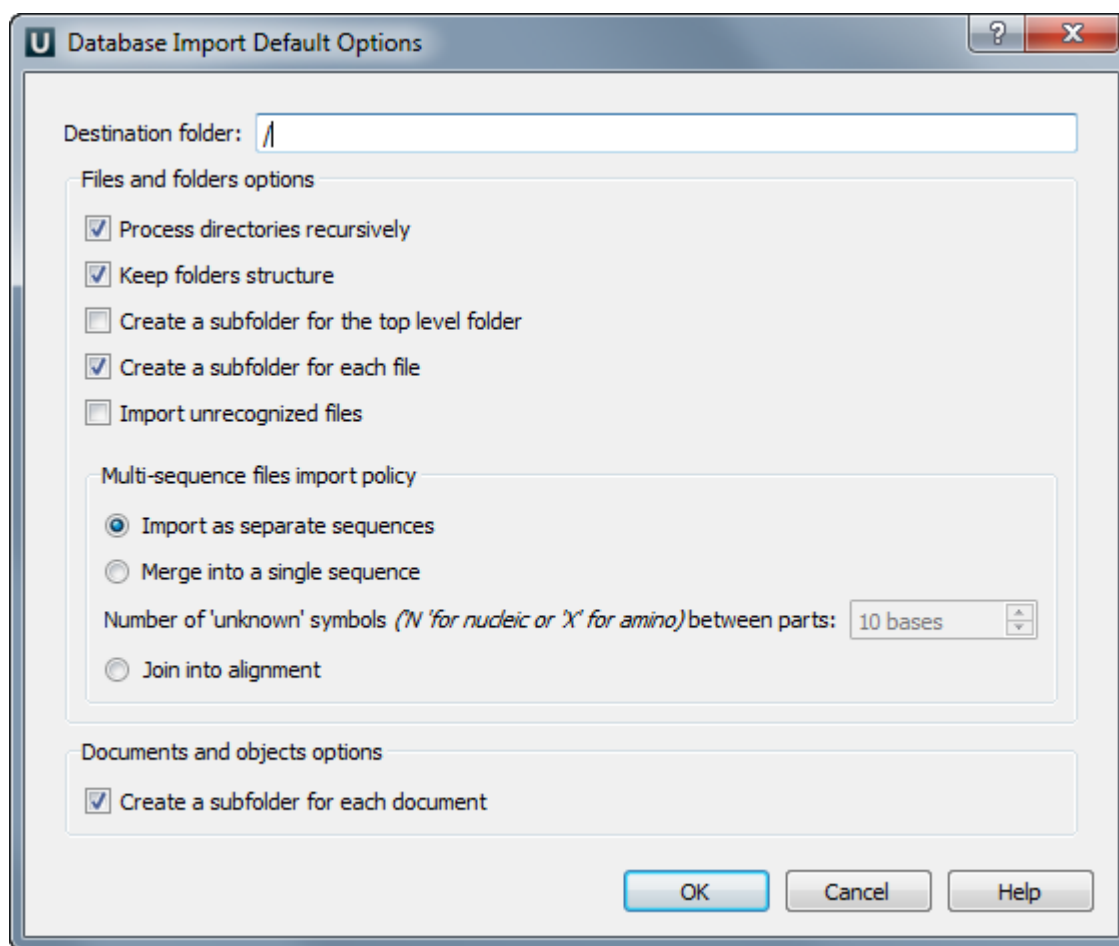
To add data to the database use the *Add->Import to the database* context menu item of the database in the project tree view. Also you can drag'n'drop it to a shared database folder.



The following dialog will appear:



Here you can add to the database files, folders or other objects from the current [Project View](#). To do this use corresponding buttons. After specifying your data click on the *Import* button. The data will be imported and appear in the database data tree. Also you can change import settings. To do this click on the *General options* button. The following dialog will appear:



Available parameters are described below:

Process directories recursively - if this option is checked, the import procedure recreates the hierarchy of the imported directories and all their sub-directories in the database. Otherwise, only the content of the directories, specified for import, is uploaded to the *Destination folder* without taking into account any sub-directories.

Create a subfolder for each file - if this option is checked, for each file uploaded to the database a new folder is created, having the same name as the file, and the file content is placed in the folder. Otherwise, the file data are imported into the *Destination folder*.

Import as separate sequences - if this option is selected and an uploaded file contains several sequences, they are represented by distinct sequence objects in the database after the import is done.

Merge into a single sequence - if this option is selected and an uploaded file contains several sequences, they are merged into a single sequence object in the database after the import is done.

Join into alignment - if this option is selected and an uploaded file contains several sequences, they are joined into a multiple sequence alignment object in the database after the import is done.

Create a subfolder for each document - if this option is checked, for each document or object uploaded to the database a new folder is created, having the same name as the file, and the data are placed in the folder. Otherwise, the data are imported into the *Destination folder*.